

Tally Ho Farm Off-Campus PE Information

**All students MUST first register with their school to participate in Off-Campus PE, the school will then notify Tally Ho Farm of enrollments.

This document details the Tally Ho Farm requirements for Off-Campus PE students. Each school district has their own enrollment procedures and rules, make sure to check with your school for those details.

OUTLINE

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- ❖ 15 Hour Program

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- ❖ "Work Student" Certification

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I. Types of Programs

- ❖ **5 Hour Program:** The school requires 5 hours activity per week from the student. Tally Ho requires at least 2 lessons per week with the additional hours coming from work around the barn.
- ❖ **15 Hour Program:** The school requires 15 hours activity per week from the student. Tally Ho requires at least 3 lessons per week with the additional hours coming from work around the barn.

II. Required Activities

- ❖ **Make-Up Lessons:** Any student missing a lesson is required to schedule a make-up lesson within the 3 week grading period to ensure that students are receiving the required number of hours. This lesson can be schedule with your instructor and if time is not available with them, it will be scheduled with another instructor.
- ❖ **In Barn Shows:** Participation with the “In Barn Shows,” is required by each student enrolled in the PE Program. This does not mean you must compete. Your participation can be from riding or from helping to organize and run the show. Hours earned in advance can be carried over to the next grading period.
- ❖ **“Work Student” Certification:** This is a program offered by Tally Ho for students to earn practice rides. For students who are in the PE program it is **required**. The information you learn while being certified will help to guarantee your safety while you are earning your hours around the barn. The class is held 3 times a year, written test is required. Once you become certified you will earn hours toward practice rides while you are earning hours for PE. Your Practice ride time will also earn you PE hours. This class fee is included in your PE fee of \$175. No additional fee is required.

III. Information Required From Student

- ❖ **Parent’s Email Address:** Each 3 week grading period your child’s hours will be sent to you for review. It is your responsibility to make sure you are earning enough hours to pass PE.
- ❖ **School and type of program**

IV. Recording Hours

- ❖ **Homebase app:** Each student will be given access to the homebase app that they must download onto their phone. Each time they come to the barn they must open this app to sign in. The times are then downloaded, and grades are sent to your counselor. You are responsible for clocking in and out and each time you come to the barn. Failure to enter clock in or out will result in a \$10 fee for every training session that must be manually entered. Please notify Kim or Katie if you have problems.

V. Other Ways to Earn Hours

- ❖ **Assisting with Bi-Monthly Health Maintenance:** This is the worming of the horses, but also includes bi-yearly pictures taken of each horse, annual shots, visits from the vet for necessary work such as dental care.

- ❖ **Assisting Instructors:** Instructors always need help adjusting jumps, helping others to catch and saddle horses they are not familiar with or comfortable around and we always need WATER.
- ❖ **Cleaning Tack:** Students will learn about this in the certification class.
- ❖ **Cleaning Horses:** Some of the babies and older horses are not ridden daily but still need grooming. Instructors will assign students to appropriate horses.
- ❖ **Cleaning the Barn:** The barn is used by many people every day and is always in need of straightening and cleaning. Instructors will assign these duties.

VI. Grading

- ❖ Grades will be based on the number of hours you accumulate during the grading period. Participation is the only requirement. Look at the following chart for examples:
 - 100% of your hours complete = 100
 - 90% of your hours complete = 90
 - 80% of your hours complete = 80
 - 70% of your hours complete = 70
 - 60% of your hours complete = 60
 - Less than 50% of your hours complete = 0

VII. Miscellaneous

- ❖ Example of PE Hours
 - **Five Hour PE Program**
 - 5 hrs / week X 9 weeks = 45 hrs / 9 week grade
 - 2- 9 week periods = 90 total hrs / semester
 - 2 lessons / week = 3 ½ to 4 hours on average

This means: 1 to 1 ½ hours must come from another activity at the barn.
 - **Fifteen Hour PE Program**
 - 15 hrs / week X 9 weeks = 135 hrs / 9 week grade
 - 2- 9 week periods = 270 total hrs / semester
 - 3 lessons / week = 4 ½ to 6 hours on average

This means: 9 to 10 ½ hours must come from another activity at the barn.
- ❖ **Injury of a Student:** Injured riders must discuss a plan for continued participation based on ability.
- ❖ **Off Property Horse Shows:** These shows are not required but are highly recommended for students who are seeking 15 hours weekly. To receive credit for hours spent at a show, the student must email the office the correct hours for us to manually input them. There will not be a charge to this type of imputation. You will earn many hours during a show. They are a fun and educational experience. Work students are also needed for shows. Some expenses will be involved in attending as a work student, so talk to Ms. Kim for the details.